

**CITY OF EL PASO, TEXAS**  
**DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:**      **BUILDING PERMITS & INSPECTIONS**

**AGENDA DATE:**    **AUGUST 9, 2005**

**CONTACT PERSON/PHONE:**      **MARTY BROWN /** \_\_\_\_\_

**DISTRICT(S) AFFECTED:** **2**

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Child Crisis Center of El Paso to hold a 5K run/walk on August 27, 2005 from 6:00 p.m. to 11:00 p.m. Route: Start at 1300 Hardaway to Bliss, turn left on Bliss to Radford, turn right on Radford to Leeds, turn right on Leeds to Hawley, turn right on Hawley to Howze, turn right on Howze to Hastings, turn right on Hastings to Cumberland, turn left on Cumberland to Graham, turn right on Graham to Raynolds, turn right on Raynolds to Clifton, turn right on Clifton to Radford, turn right on Radford to Trowbridge, turn right on Trowbridge to Hardaway, turn right on Hardaway and finish at 1300 Hardaway. Approximately 300 persons, 3 vehicles will take part and 100 spectators are anticipated. This request includes permission to use amplification (1 microphone and 2 speakers). (District 2) [Marty Brown]

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for Child Crisis Center of El Paso to hold a 5K run/walk on August 27, 2005. The department has no objections with this event.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one? If so, when?

N/A

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**OTHER:**

(Example: if RCA is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

DATE: July 20, 2005

TO: CITY CLERK

FROM: Child Crisis Center of El Paso  
Marty Brown

Telephone  
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

August 9, 2005

Item should read as follows:

Child Crisis Center of El Paso to hold a 5K run/walk on August 27, 2005 from 6:00 p.m. to 11:00 p.m. Route: Start at 1300 Hardaway to Bliss, turn left on Bliss to Radford, turn right on Radford to Leeds, turn right on Leeds to Hawley, turn right on Hawley to Howze, turn right on Howze to Hastings, turn right on Hastings to Cumberland, turn left on Cumberland to Graham, turn right on Graham to Raynolds, turn right on Raynolds to Clifton, turn right on Clifton to Radford, turn right on Radford to Trowbridge, turn right on Trowbridge to Hardaway, turn right on Hardaway and finish at 1300 Hardaway. Approximately 300 persons, 3 vehicles will take part and 100 spectators are anticipated.

This request includes permission to use amplification (1 microphone and 2 speakers). (District 2) [Marty Brown]

SPECIAL INSTRUCTIONS:

*PERMIT #05-097*

BUILDING PERMITS & INSPECTIONS USE Item No. \_\_\_\_\_

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

*N/A* PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

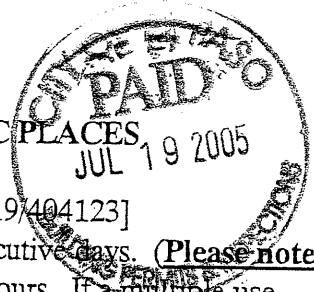
*N/A* TXDOT

*N/A* STREET DEPARTMENT

*N/A* CIVIC CENTER

☒ COMPLETE

REQUEST FOR TEMPORARY USE OF  
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES



Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Child Crisis Center of El Paso  
(Person/Organization)

Contact Person:

Marty Brown  
Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event: 5K Run/Walk

(Moving)

☐ Parade

☐ Demonstration

☒ Foot Race/Walk

☐ Bike Race

☐ Other: \_\_\_\_\_

(Stationary)

☐ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☐ Other: \_\_\_\_\_

3. Date of Event:

Aug 27, 2005

Total Time of Event: from 6:00 to 11:00  
(Time) (Time)

Time in which police traffic control services will be needed:

from 7:45 to 10:45

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

8/9

4. Approximate number of participants:

300 Persons 3 Vehicles \_\_\_\_\_ Animals \_\_\_\_\_ Other \_\_\_\_\_ Specify: \_\_\_\_\_

\*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 100

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

fund-raiser

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: 040015

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

**ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP**

attached

Location of assembly area, if separate or different:

### IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6<sup>th</sup> Floor, 541-4050, for more information.

8. Amplification devices to be used: ☒ Yes ☐ No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

1 microphone, 2 speakers,

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6<sup>th</sup> Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Child Crisis Center Staff + volunteers

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

**RELEASE:** In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Marty Brown  
Signature of Applicant

July 19, 2005  
Date

For Child Crisis Center of El Paso  
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: CHILD CRISIS CENTER OF EL PASO 5K RUN/WALK

\$15.75 Fee Paid: 220050000000002921

\$21.00

City Council Hearing: AUGUST 9, 2005

Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT

EVENT: CHILD CRISIS CENTER OF EL PASO 5K RUN/WALK

LOCATION 1300 HARDAWAY, BLISS, RADFORD, LEEDS, HAWLEY, HOWZE,  
HASTINGS, CUMBERLAND, GRAHAM, RAYNOLDS, CLIFTON AND  
TROWBRIDGE

DATE OF EVENT: AUGUST 27, 2005 FROM 6:00 P.M. TO 11:00 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

\_\_\_\_\_  
**R. Alan Shubert, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**



## **5K Rooster Run Route**

Child Crisis Center of El Paso to hold a 5K foot race on August 27, 2005 from 6:00am to 11:30 am. Route: Start on 1300 Hardaway to Bliss, turn right on Radford St., proceed on Radford Street to Leeds Avenue, turn right on Leeds Avenue to Hawley, turn right on Haley to Post, turn left on Post to Howze, proceed on Howze to Hastings, turn right on Hastings to Cumberland, turn left on Cumberland to Radford, turn left on Radford to Cumberland, turn left on Cumberland to Graham, turn right on Reynolds to Clifton, turn right on Clifton to Radford, turn right on Radford to Trowbridge, turn right on Trowbridge to Hardaway and finish at 1300 Hardaway. Approximately 400 persons will take part. This request includes permission to use amplification (1 microphone and 1 speaker).





7/19/2005

9:03:24AM

**Receipt #: 220050000000002921**

**Date: 07/19/2005**

Station ID: 2

**Line Items:**

| Case No          | Address | Tran Code  | Description                         | Revenue Account No | Amount Paid |
|------------------|---------|------------|-------------------------------------|--------------------|-------------|
|                  |         | BPI_PARADE | Parade Permits - 15.7500 @ \$1.0000 | 36010119-404123    | 15.75       |
| Line Item Total: |         |            |                                     |                    | \$15.75     |

**Payments:**

| Method         | Payer                          | Bank No | Account No | Confirm No | How Received | Amount Paid |
|----------------|--------------------------------|---------|------------|------------|--------------|-------------|
| Check          | CHILD CRISIS CENTER OF EL PASO |         | 31768      |            | In Person    | 15.75       |
| Payment Total: |                                |         |            |            |              | \$15.75     |

Jul.21. 2005 2:04PM CITY OF EL PASO

No.3339 P. 5/8

## For Office Use Only

Event: CHILD CRISIS CENTER OF EL PASO 5K RUN/WALK\$15.75 Fee Paid: 220050000000002921  
\$21.00City Council Hearing: AUGUST 9, 2005

## Copy to:

☒ Police Department☒ Fire Department *hwy*☒ Sun Metro☐ Parks Department☒ Engineering-Traffic Div.☐ Highway Department☐ Street Department☐ Civic Center

## Comments:

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PERMITEVENT: CHILD CRISIS CENTER OF EL PASO 5K RUN/WALKLOCATION 1300 HARDAWAY, BLISS, RADFORD, LEEDS, HAWLEY, HOWZE,  
HASTINGS, CUMBERLAND, GRAHAM, RAYNOLDS, CLIFTON AND  
TROWBRIDGEDATE OF EVENT: AUGUST 27, 2005 FROM 6:00 P.M. TO 11:00 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: CHILD CRISIS CENTER OF EL PASO 5K RUN/WALK

\$15.75 Fee Paid: 220050000000002921

\$21.00

City Council Hearing: AUGUST 9, 2005

Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

Comments:

*Sun Metro has no objection  
to the event.*

*R. Shubert 7/21/05*

**PERMIT**

EVENT: CHILD CRISIS CENTER OF EL PASO 5K RUN/WALK

LOCATION 1300 HARDAWAY, BLISS, RADFORD, LEEDS, HAWLEY, HOWZE,  
HASTINGS, CUMBERLAND, GRAHAM, RAYNOLDS, CLIFTON AND  
TROWBRIDGE

DATE OF EVENT: AUGUST 27, 2005 FROM 6:00 P.M. TO 11:00 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

**R. Alan Shubert, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**

For Office Use Only

Event: CHILD CRISIS CENTER OF EL PASO 5K RUN/WALK

\$15.75 Fee Paid: 220050000000002921

\$21.00

City Council Hearing: AUGUST 9, 2005

Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

Comments: Engineering Dept, Traffic Div has no objection to the proposed 5K route. Police Dept will provide moving traffic control. Keith Bennett (Traffic Controls Planning Supervisor) 7/22/05

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**PERMIT**

EVENT: CHILD CRISIS CENTER OF EL PASO 5K RUN/WALK

LOCATION 1300 HARDAWAY, BLISS, RADFORD, LEEDS, HAWLEY, HOWZE, HASTINGS, CUMBERLAND, GRAHAM, RAYNOLDS, CLIFTON AND TROWBRIDGE

DATE OF EVENT: AUGUST 27, 2005 FROM 6:00 P.M. TO 11:00 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

**Event:** Child Crisis Center of El Paso 5K Run/Walk

**\$15.75** ☐ Fee Paid: 220050000000002921

\$21.00 ☐ \_\_\_\_\_ Date \_\_\_\_\_

City Council Hearing: August 9, 2005

Date \_\_\_\_\_

Copy To:

|                                     |                   |
|-------------------------------------|-------------------|
| <input checked="" type="checkbox"/> | Police Department |
| <input checked="" type="checkbox"/> | Fire Department   |
| <input checked="" type="checkbox"/> | Sun Metro         |
| <input type="checkbox"/>            | Parks Department  |

☒ Engineering – Traffic Div.  
☐ Highway Department  
☐ Street Department

**Comments:**

The El Paso Police Department has no objections with this event.

The Department will police the event with 19 officers and 19 vehicles.

Estimated cost to city: \$639.00 Estimated cost to applicant: \$2448.50

PR 05-097

# PERMIT

EVENT Child Crisis Center of El Paso 5K Run/Walk

**LOCATION:** 1300 Hardaway, Bliss, Radford, Leeds, Hawley, Howze, Hastings, Cumberland, Graham,  
Raynolds, Clifton and Trowbridge

**DATE OF EVENT:** August 27, 2005 from 6:00 a.m. to 11:00 a.m.

**CITY COUNCIL ACTION:**      Approve      Disapprove      Approve w/ Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

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Building Permits & Inspections Director

JOHN F. COOK  
MAYOR

JOYCE WILSON  
CITY MANAGER

R. ALAN SHUBERT, P.E.  
DIRECTOR



July 28, 2005

**BUILDING PERMITS &  
INSPECTIONS DEPARTMENT**

Child Crisis Center of El Paso  
Marty Brown

**CITY COUNCIL**

ANN MORGAN LILLY  
DISTRICT NO. 1

SUSANNAH M. BYRD  
DISTRICT NO. 2

J. ALEXANDRO LOZANO  
DISTRICT NO. 3

MELINA CASTRO  
DISTRICT NO. 4

PRESI ORTEGA, JR.  
DISTRICT NO. 5

EDDIE HOLGUIN, JR.  
DISTRICT NO. 6

STEVE ORTEGA  
DISTRICT NO. 7

BETO O'ROURKE  
DISTRICT NO. 8

**FROM:** Building Permits & Inspections  
**SUBJECT:** Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on August 9, 2005 at 9:00 a.m. We recommend a representative be present to answer to answer any questions that City Council may have.

**REQUEST:**

Child Crisis Center of El Paso to hold a 5K run/walk on August 27, 2005 from 6:00 p.m. to 11:00 p.m. Route: Start at 1300 Hardaway to Bliss, turn left on Bliss to Radford, turn right on Radford to Leeds, turn right on Leeds to Hawley, turn right on Hawley to Howze, turn right on Howze to Hastings, turn right on Hastings to Cumberland, turn left on Cumberland to Graham, turn right on Graham to Raynolds, turn right on Raynolds to Clifton, turn right on Clifton to Radford, turn right on Radford to Trowbridge, turn right on Trowbridge to Hardaway, turn right on Hardaway and finish at 1300 Hardaway. Approximately 300 persons, 3 vehicles will take part and 100 spectators are anticipated. This request includes permission to use amplification (1 microphone and 2 speakers). (District 2) [Marty Brown] Permit # 05-097

**RESPONSES:**

No objections from Fire, Sun Metro and Traffic/Engineering. The El Paso Police Department has no objections with this event. The Department will police the event with 19 officers and 19 vehicles. Estimated cost to city: \$639.00 Estimated cost to applicant: \$2448.50. The office of Building Permits & Inspections recommends approval.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

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**R. ALAN SHUBERT, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR**

#2 Civic Center Plaza, 5<sup>TH</sup> Floor, El Paso, Texas 79901  
915.541.4557 Telephone • 915.541.4814 Fax • [www.elpasotexas.gov](http://www.elpasotexas.gov)